

Tracking Number: SIF/2016/101046

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution	Jaganâ€™s College of Pharmacy
Complete Postal address:	Jangalakandriga (Vi), Muthukur (md), Nellore Distt) â€™ 532 346
Telephone Number with STD Code	0861 2374396
Fax No	08612374043
Email	principal.jcp@gmail.com
Year of Establishment	2006
Status of the course conducting body	Society

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management M S REDDY EDUCATIONAL SOCIETY

(attach documentary evidence)

Address 2nd LANE, RAMALINGA PURAM, NELLORE-524003 ANDHRA PRADESH
Telephone Number with STD Code 0861 2343416
Fax No 08612304538
Email msr_sv@yahoo.com
Website www.jaganspharmacycollege.com

A - I.3

Name of the Person to be contacted by phone Mr S V Madhu sudhan Reddy
Designation Correspondent
Address #301, Orchid Apartment, Saraswathi Nagar, Magunta Lay-out, Nellore.
STD Code 0861
Telephone Number
Office 2374396
Residence 2374396
Mobile 9866509123
Fax No 2374043
Email msr_sv@yahoo.com

A - I.4

Name of the Head of the Institution Dr P Venkatesh
Address 56/11-14, Akkayapalli, Ravindra Nagar, Kadapa - 516 003.

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2017-2018	624101	31/08/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2016-2017	Approved Letter No & Date	17-1/2015-PCI/284-806/06.04.2015.	G.O RT No. 120 & 30/05/2016	A2/AFFI/JagansCP-Y1/2015-2016 & 19/10/2015	
		Approved	100	100	100	

	Intake				
	Actually Admitted	58	58	58	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seats	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	100	0

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:

Degree Course

With complete postal Address,
Telephone No. and STD Code.

The Registrar, Jawaharlal Nehru, Technological
University, Kukatpally, Hyderabad - 500 072.

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Dr P VENKATESH

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors		
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD			11	
		Yes	10 years, out of which at least 05 years as Asst. Prof				

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	03/10/2015		Yes	No

* Enclose Documents

B - I.3

Status of Governing Council	Society
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	No	
Non-Teaching Staff	State Government	Yes	Yes	No	

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	100	0
No. of Admissions	60	79	0
Unfilled Seats	0	21	0
No of Excess Admission	0	0	0

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
1st Year	67		
2nd Year	48	66	
3rd Year	90	69	
Final Year	63	77	
Pass % (Final Year)	63	85	

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	Mr K YALLA REDDY
Programme Conducted Details	Blood Donation camp, Tree plantation, Health awareness program.
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name	Yes
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	15601000.00	1.	Building	1564100.00	
3.	Library Fee	0.00	2.	Equipment	1265000.00	
4.	Sports Fee	0.00	3.	Others	809485.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	809532.00	1.	Salary	8343136.00	
			2.	Maintenance Expenditure		
				i. College	595600.00	
				ii. Others	110285.00	

			3.	University Fee	1191775.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1831500.00	
			8.	Misc. Expenditure	699651.00	
	Total	16410532.00		Total	12771947.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

- 1. a. Availability of Land (B.Pharm courses) Available**
- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros
- b. Building Own**
- c. Land Details to be in the name of Trust and Society Enclosed**
- i. Own Records to be enclosed
- ii. Sale deed
- d. Building**
- i) Approved Building plan, sale deed to be enclosed Enclosed
- e. Total Built Area of the college building in sq. mts**
- | | |
|---------------------------------------|-------------|
| Built up Area | 5924 |
| Amenities and Circulation Area | 1832 |

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	550	

[* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	1031	
2	Pharmaceutics	03 Laboratories	3	238	

3	Pharmaceutical Chemistry	02 Laboratories	2	186	
4	Pharmaceutical Analysis	01 Laboratory	1	110	
5	Pharmacology	02 Laboratories	2	178	
6	Pharmacognosy	01 Laboratories	1	79	
7	Pharmaceutical Biotechnology	01 Laboratory	1	79	
8	Preparation Room for each lab	10 sq mts (minimum)	10	100	
9	Area of the Machine Room	80-100 Sq.mts	1	81	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	28	
2	Office - I - Establishment	01	60 Sq. mts	1	30	
3	Office - II - Academics			2	80	
4	Confidential Room			1	30	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	2	50	

6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	100	
2	Library	01	150 Sq. mts	1	150	
3	Museum	01	50 Sq. mts	1	50	

			(Maybe attached to the Pharmacognosy lab)			
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	0	0	
5	Seminar Hall	01		1	150	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	180	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	60	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	60	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	25	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	25	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	1	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	400	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	850	
8	Power Backup Provision (Desirable)	01	--	1	65	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	75	
Computer (Latest Configuration)	1 system for every 10 students (UG &	60	75	

	PG)			
Printers	1 Printer for every 10 computers	3	3	
Multi Media Projector	01	2	4	
Generator (5KVA)	01	1	1	

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	As so much amount involved in this we decided to provided later	
Staff Quarters	16 x 80 Sq. mts	0	0	we decided to provided later after fully satisfying the academic requirements	
Canteen	100 Sq. mts	1	250		
Parking Area fro staff and students		1	200		
Bank Extension Counter		0	0	Process going on	
Cooperative Stores		0	0	Proposed to be build	
Guest House	80 Sq. mts	0	0	Proposed to be build	
Transport Facility for students		2	2		
Medical Facilities(First Aid)		1	75		

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1479	5122	
2	Annual Addition of Books		100 to 150 books per year	35	150	
3	Periodicals Hard		10 National 05	50	50	

	Copies/Online		International periodicals			
4	CDS		Adequate Nos	10	10	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9.00 AM TO 6.00 PM		

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	15:1	25:1	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
28/12/2015	07/05/2016

4. Vacation

	No of Days		No of Days
Summer :	30	Winter :	15

5. Total No. of working days

205

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Organic Chemistry – I	68	60	68	56	14	
Human Anatomy and Physiology – I	68	71	68	64	16	
Pharmaceutical Inorganic Chemistry	68	59	68	60	15	
Remedial Mathematics	68	63	0	0	0	
Functional English	68	62	0	0	0	
Remedial Biology	51	47	34	32	15	
Pharmaceutical Organic Chemistry - II	68	53	68	60	15	
General & Dispensing Pharmacy	51	62	68	68	17	
Pharmaceutical Biochemistry	68	58	68	64	16	
Pharmacognosy – I	51	53	68	60	15	
English for Professional Communication	68	55	0	0	0	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Analysis-I	68	66	51	48	16	
Pharmaceutical Engineering-I	51	73	0	0	0	
Pharmaceutical Organic Chemistry-II	68	69	51	45	15	
Physical Pharmacy-I	68	64	51	42	14	
Anatomy, Physiology & Pathophysiology	68	75	51	45	15	
Environmental Science and Ethics	51	49	0	0	0	
Pharmaceutical Engineering-II	68	55	51	45	15	

Pharmaceutical Biochemistry	68	82	51	48	16	
Pharmacognosy-I	68	60	51	51	17	
Physical Pharmacy-II	68	59	51	42	14	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chemistry-I	68	70	51	42	14	
Pharmaceutical Microbiology	68	66	51	57	19	
Pharmacognosy-II	68	64	51	48	16	
Pharmaceutical Technology-I	68	64	51	45	15	
Pharmacology-I	51	65	0	0	0	
Medicinal Chemistry-II	68	51	51	42	14	
Pharmaceutical Technology-II	68	72	51	42	14	
Pharmacology-II	68	64	51	42	14	
Pharmaceutical Analysis-II	68	60	51	51	17	
Pharmaceutical Jurisprudence	51	55	0	0	0	
Communication Skills Lab	0	0	45	45	15	

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Analysis - II	68	67	51	48	16	
Biopharmaceutics and Pharmacokinetics	51	68	51	48	16	
Pharmacology III	68	65	51	60	20	
Medicinal Chemistry II	68	67	51	54	18	
Pharmacy Administration	51	68	0	0	0	
Novel drug Delivery systems and regulatory Affairs	68	68	48	48	16	
Pharmaceutical Biotechnology	48	50	48	36	12	
Medicinal Chemistry-III	48	56	48	36	12	
Pharmacognosy III	48	50	48	39	13	
Clinical Pharmacy & Therapeutics	64	34	0	0	0	

		Phytopharmaceuticals Pharmacognosy III	0	0	0	0	0	0	0	4	8	12	
2	Dr. Chennuru Madhavi Latha	Pharmacology I	0	0	0	0	0	0	0	0	0	0	
3	Dr. D HEPY KALARANI	Medicinal Chemistry	0	0	0	0	0	0	0	0	0	0	
4	Dr. K RAJESH	Clinical and Hospital Pharmacy Community Pharmacy	0 0	0 0	0 0	0 0	0 0	0 0	0 0	4 0	0 0	4 0	
5	Dr. LANGULURI REDDENNA	Clinical Pharmacy Pharmacotherapeutics I	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	
6	Dr. P VENKATESH	Pharmaceutical Jurisprudence	0	0	0	0	0	0	0	0	0	0	
7	Miss. ATHIPATI GOWRAMMA	Biopharmaceutics and Pharmacokinetics Physical Pharmacy I	0 0	0 0	0 4	0 8	0 0	0 0	0 0	0 0	0 0	0 12	
8	Miss. ESTALA RAJANI	Human Anatomy and Physiology I Pharmacology II	4 0	8 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	12 0	
9	Miss. GADDAM CHANDANA DEEPTHI	Pharmaceutical Organic Chemistry I	4	8	0	0	0	0	0	0	0	12	
10	Miss. NALLIPOGU SIREESHA	Pharmaceutical Microbiology	0	0	4	8	0	0	0	0	0	12	
11	Miss. SURUCHI SAMPARNA ACHARYA	Pharmaceutical Inorganic Chemistry	4	8	0	0	0	0	0	0	0	12	
12	Mr. CHINTHAGINJALA SUMAN	Pharmaceutical Organic Chemistry III	0	0	4	8	0	0	0	0	0	12	
13	Mr. D Lokesh	Pharmaceutical Technology I	0	0	0	0	4	6	0	0	0	10	
14	Mr. DILLIP KUMAR BRAHMA	Pharmaceutical Formulations	0	0	0	0	0	0	0	0	0	0	
15	Mr. G Venkadeshwarlu	Medicinal Biochemistry Pharmaceutical Organic Chemistry III	0 0	0 0	0 4	0 8	0 0	0 0	0 0	0 0	0 0	0 12	
16	Mr. HRUSHIKESH REDDY Y	Pharmacotherapeutics III	0	0	0	0	0	0	0	0	0	0	
17	Mr. JEEVAPRAKASH G	Pathophysiology Pharmacotherapeutics II	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	
18	Mr. K Yalla reddy	Pharmacognosy II	0	0	0	0	4	6	0	0	0	10	
19	Mr. KATHI RAVAN	Pharmaceutical Engineering I	0	0	4	8	0	0	0	0	0	12	
20	Mr. KRISHNA MOORTHY SB	Pharmaceutical Microbiology	0	0	0	0	0	0	0	0	0	0	
21	Mr. KUCHAPATI PRASAD	Human Anatomy and Physiology	0	0	0	0	0	0	0	0	0	0	
22	Mr. KUPPAM UDAY PRAVEEN	Medicinal Chemistry III Pharmacology I	0 0	0 0	0 0	0 0	0 3	0 0	0 0	4 0	8 0	12 3	
23	Mr. MANGALI RAMU	Biopharmaceutics and Pharmacokinetics	0	0	0	0	0	0	0	4	8	12	
24	Mr. MANOHAR YANATI	Pharmaceutical Microbiology	0	0	4	8	0	0	0	0	0	12	
25	Mr. NAVEEN KUMAR SASUMANA	Pharmaceutical Organic Chemistry	0	0	0	0	0	0	0	0	0	0	
26	Mr. P MAIL KUMARAN	Pharmaceutical Organic Chemistry I	4	8	0	0	0	0	0	0	0	12	
27	Mr. P SANDEEP REDDY	Pharmacology III	0	0	0	0	0	0	0	4	6	10	

28	Mr. PIDUGURALLA RAGHU	Environmental Studies	0	0	8	0	0	0	0	0	0	8
29	Mr. R CHINNABABU NAIK	Medicinal Chemistry I	0	0	0	0	4	6	0	0	0	10
30	Mr. ROHITH KAKUMANI	Human Anatomy and Physiology I	4	8	0	0	0	0	0	0	0	12
31	Mr. THAMMISSETTY VENKATESH	Physical Pharmacy I	0	0	4	8	0	0	0	0	0	12
32	Mr. V RAGHU VAMSI	Pharmaceutical engineering I	0	0	4	8	0	0	0	0	0	12
33	Mrs. RAYINI VENKATASAI MOUNICA	Pharmaceutical Analysis Pharmaceutical Inorganic Chemistry	0 4	0 8	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 12
34	Mrs. SARITHA CHANDRA	Clinical Toxicology Remedial Biology	0 6	0 4	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 10
35	Mrs. SHAIK SALMA SULTANA	Biology Pharmaceutical Microbiology	0 0	0 0	0 0	0 0	0 4	0 6	0 0	0 0	0 0	0 10
36	Mrs. SUDDIKATTU BHARGAVI	Pharmaceutical Inorganic Chemistry	0	0	0	0	0	0	0	0	0	0
37	Mrs. VAJARALA LEELA LAKSHMI	Hospital Pharmacy Pharmaceutics	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017
No of Students Appeared	24	21	15
No of Student Qualified	0	1	1
Percentage	0	5	7

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	1
Industrials Tour	2
Industrial Training	2
No of resourse persons from the Industry for Guest Lectures	2
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017
No of Students Appeared for campus interview	0	0	0
% Percentage	0	0	0

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL**TEACHING STAFF**

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

2. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
130		83		6		3	Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	1	2	2	3	4	4	1
Pharmaceutical Analysis	1	2	--	3	--	6	1	7
Pharmacology	1	2	2	1	3	2	4	1
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	0	2	0	3	0	4	0
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								
*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.								

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	28	
	Professor	4	0	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	1	
	Asst. Professor	1	14	
	Professor	4	0	
	Lecturer			

Department of Pharmacology	Professor	1	1 25 0
	Asst. Professor	1 3	
	Lecturer		
Department of Pharmacognosy	Professor	1	0 5 0
	Asst. Professor	1 2	
	Lecturer		

5. Selection criteria and Recruitment Procedure for Faculty

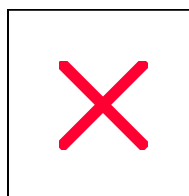
a. Whether Recruitment Committee has been formed	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
c. Whether Demonstration Lecture has been conducted	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
d. Whether opinion of Recruitment Committee Recorded	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

6. Details of Faculty Retention for:

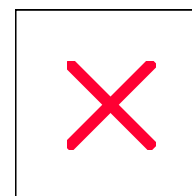
Name of Faculty Member	Period	Percentage
Not Applicable	Duration of 15 year and above	
Not Applicable	Duration of 10 year and above	
Not Applicable	Duration of 5 year and above	
Dr.P.Venkatesh Dr.D.Hepcy Kalarani Mr.P.Mail Kumaran Mr.G.Venkateswarlu Mr.P.Raghu Mr.C.Suman Ms.R.V.S.Mounica Mr.R.Chinnababu Naik Ms.G.Chandana Deepthi Miss.Suruchi Samparna Mr.S.Naveen Kumar Mr.B.Dillip Kumar Mr.O.Kathiravan Mrs V Leela Lakshmi Mr V Raghu Vamci Mr D Lokeesh Mr M Ramu Ms A Gowramma	Less than 5 years	100

6	KRISHNA MOORTHY SB	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		B
7	MANGALI RAMU	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
8	SHAIK SALMA SULTANA	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	500	0	0	0	0	0		G
9	GADDAM CHANDANA DEEPTHI	B Pharm, M Pharm,	Asstt. Professor	18240	4000	5640	600	0	0	0	0	0		A
10	KUPPAM UDAY PRAVEEN	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		C
11	V RAGHU VAMSI	B Pharm, M Pharm,	Asstt. Professor	8550	4275	6028	641	0	0	0	150	0		A
12	KATHI RAVAN	B Pharm, M Pharm,	Associate Professor	10975	5488	7738	823	0	0	0	150	0		C
13	KUCHAPATI PRASAD	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		D
14	NAVEEN KUMAR SASUMANA	M Pharm, B Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		D
15	THAMMISETTY VENKATESH	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
16	K RAJESH	B Pharm, Pharm D,	Asstt. Professor	10000	5000	7050	750	0	0	0	0	0		B
17	MANOHAR YANATI	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
18	Chennuru Madhavi Latha	B Pharm, M Pharm, PHD,	Associate Professor	13260	6630	9348	995	0	0	0	0	0	35042300000100	A
19	K Yalla reddy	B Pharm, M Pharm,	Associate Professor	10325	5163	7279	774	0	0	0	0	0	348922100031332	C
20	D Lokesh	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0	34852253628576	A
21	G Venkadeshwarlu	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0	31195266569	B
22	D HEPCY KALARANI	B Pharm, M Pharm, PHD,	Professor & HOD	21950	10976	15476	1646	0	0	0	0	0		B
23	P VENKATESH	B Pharm, M Pharm, PHD,	Principal/Director	24000	12000	16920	1800	0	0	0	0	0		A
24	VAJARALA LEELA LAKSHMI	B Pharm, M Pharm,	Asstt. Professor	10975	5488	7738	823	0	0	0	0	0		A
25	ATHIPATI GOWRAMMA	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		B
26	ESTALA RAJANI	M Pharm, B Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
27	NALLIPOGU SIREESHA	M.S.(Pharm) BT, B Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
28	SURUCHI SAMPARNA ACHARYA	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		B
29	AVINASH KUMAR GALI	M Pharm, B Pharm,	Asstt. Professor	10650	5325	7508	799	0	0	0	0	0		A
30	LANGULURI REDDENNA	B Pharm, Pharm D,	Asstt. Professor	10000	5000	7050	750	0	0	0	0	0		A
31	CHINTHAGINJALA SUMAN	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
32	ROHITH KAKUMANI	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A
33	P SANDEEP REDDY	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		B
34	SUDDIKATTU BHARGAVI	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		G
35	HRUSHIKESH REDDY Y	M Pharm, B Pharm,	Associate Professor	12000	6000	8460	900	0	0	0	0	0		A
36	PIDUGURALLA RAGHU	B Pharm, M Pharm,	Associate Professor	11300	5650	7967	848	0	0	0	0	0		B
37	R CHINNABABU NAIK	B Pharm, M Pharm,	Asstt. Professor	8000	4000	5640	600	0	0	0	0	0		A

10. Whether facilities for Research / Higher studies are provided to the faculty?



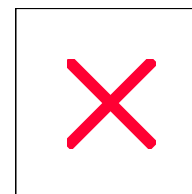
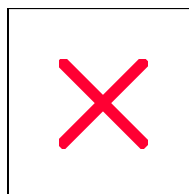
Yes



No

(Inspectors to verify documents pertaining to the above)

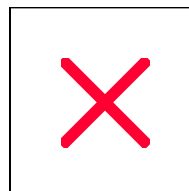
11. Whether faculty members are allowed to attend workshops and seminars?



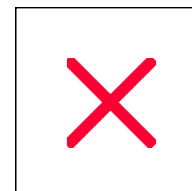
Yes

No

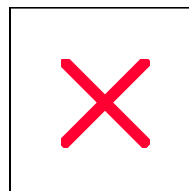
(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

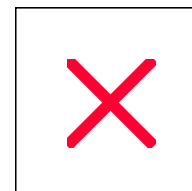
Yes



No

13. Gratuity Provided

Yes



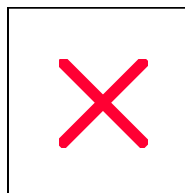
No

14. Details of Non-teaching staff members (list to be enclosed)

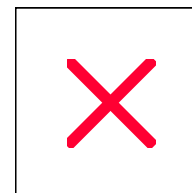
Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Naveen kumar reddy	Administrative Officer	Degree	30/09/2009	7		
A. Sravani	Laboratory Assistants	Degree	01/05/2014	2		
M. Umamaheswar	Accountant	Degree	15/08/2015	5		
G. Subramanyam	Laboratory Technician	Degree	05/03/2016	15		
SK. Kuthubuddin	Librarian	MLiSc	21/01/2014	15		
N. Chandaraiah	Laboratory Technician	Degree	22/03/2016	15		
G. Narasimhulu	Laboratory Technician	Degree	02/05/2015	3		
V. Mallikarjuna Reddy	Office Superintendent	Inter	01/07/2009	6		
G.Nagamani	Laboratory Assistants	Degree	01/02/2010	5		
V. Usha Rani	Accountant	Degree	02/12/2013	8		
K. Nagendra Babu	Computer Data Operator	Diploma	21/01/2014	4		
Sk. Yezdani Basha	Laboratory Technician	Diplma in Pharmacy	04/06/2012	3		
G. Vijay	Office Superintendent	MBA	04/05/2015	4		
D. Lakshmi Narayana	Laboratory Technician	PG	04/05/2015	5		
Y. Rakesh	Laboratory Technician	MSc	06/05/2015	3		
Sk. Khajaramthulla	Peon	SSC	30/04/2015	2		
B. Nirmala	Computer Data Operator	Degree	29/04/2015	4		
T. Ramesh	Laboratory Technician	MSc	01/05/2015	5		
A. Subba Rami Reddy	Office Superintendent	BPharmacy	30/08/2016	17		

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15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.



Yes



No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	No	

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

**Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for previous year to be enclosed)**

Expenditure in Rs.	Expenditure in Rs.	Expenditure in Rs.	Remarks
---------------------------	---------------------------	---------------------------	----------------

2014-2015			2015-2016			2016-2017			of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
1840000 0	1320000 0	520000 0	2000000	0	0	2500000	0	0	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	175000	185000	Chemicals	200000	180000	Chemicals	200000	220000	
Glassware	75000	85000	Glassware	100000	125000	Glassware	125000	120000	
Equipment	150000 0	140000 0	Equipment	100000 0	80000 0	Equipment	1000000	0	
Books	500000	550000	Books	200000	150000	Books	200000	150000	
Journals	42000	42000	Journals	50000	48000	Journals	50000	52000	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII " EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Sphygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	16	Yes	
8	Models for various organs	0	6	Yes	
9	Specimen for various organs and systems	0	5	Yes	
10	Skeleton and bones	0	5	Yes	
11	Different Contraceptive Devices and Models	0	5	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	2	Yes	

17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	15	Yes	
20	Sherrington Drum	10	15	Yes	
21	Perspex bath assembly (single unit)	10	15	Yes	
22	Aerators	10	15	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	10	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	1	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	1	Yes	
5	B.O.D. incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	10	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	15	Yes	
16	Incinerator	1	0	No	
17	Moisture balance	1	0	No	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	

5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	5	Yes	
5	Digital balance 10mg sensitivity	10	1	Yes	
6	Suction pumps	6	1	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	2	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	3	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	1	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	1	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsanto's hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	

26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	1	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	5	Yes	
36	Capsule Counter	2	1	Yes	
37	Energy meter	2	1	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	10	Yes	
42	Precision Melting point Apparatus	1	10	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	10	Yes	
5	Buchner Funnels Small, medium, large	0	0	No	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreasonâ€™s Pipette	3	10	Yes	
9	Lipstick moulds	10	5	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	0	No	
5	Refrigerated Centrifuge	1	0	No	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	0	No	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	0	No	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	1	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	0	No	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors
